



City of
SANTA CLARITA

23920 Valencia Boulevard • Suite 300 • Santa Clarita, California 91355-2196
Phone: (661) 259-2489 • FAX: (661) 259-8125
www.santa-clarita.com

November 17, 2011

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

34 December 13, 2011

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

Board of Supervisors
County of Los Angeles
Executive Offices, Room 383
Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

ATTN: Agenda Preparation

Enclosed is two copies of each of the following resolutions adopted by the City Council of the City of Santa Clarita on November 8, 2011, with regard to the April 10, 2012 general municipal election:

Resolution No. 11-82 calling the election;
Resolution No. 11-83 requesting County services; and
Resolution No. 11-84 adopting candidate regulations.

If you have any questions or need further information, please contact my office at 661-255-4391.

Sincerely,

Sarah P. Gorman, Esq.
City Clerk

Enclosures

cc: Scott Martin, Martin & Chapman Co.



RESOLUTION NO. 11-82

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
SANTA CLARITA, CALIFORNIA, CALLING AND GIVING NOTICE OF
THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON
TUESDAY, APRIL 10, 2012, FOR THE ELECTION OF CERTAIN OFFICERS AS
REQUIRED BY THE PROVISIONS RELATING TO GENERAL LAW CITIES

WHEREAS, under the provisions of the laws relating to general law cities in the State of California, a General Municipal Election shall be held on April 10, 2012, for the election of Municipal Officers.

NOW, THEREFORE, the City Council of the City of Santa Clarita does hereby resolve as follows:

SECTION 1. That pursuant to the requirements of the laws of the State of California relating to General Law Cities, there is called and ordered to be held in the City of Santa Clarita, California, on Tuesday, April 10, 2012, a General Municipal Election for the purpose of electing two members of the City Council for the full term of four years.

SECTION 2. That the ballots to be used at the election shall be in form and content as required by law.

SECTION 3. That the City Clerk is authorized, instructed, and directed to procure and furnish any and all official ballots, notices, printed matter and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

SECTION 4. That the polls for the election shall be open at seven o'clock a.m. of the day of the election and shall remain open continuously from that time until eight o'clock p.m. of the same day when the polls shall be closed, except as provided in Section 14401 of the Elections Code of the State of California.

SECTION 5. That pursuant to Elections Code Section 12310, a stipend for services for the persons named as precinct board members is fixed at the sum of \$100 for each Inspector; \$80 for each Clerk; and \$25 for each Student for the election. The rental for each polling place, where a charge is made, shall be the sum of \$25 for the election. When required, the compensation of the Custodian of a building shall be \$15 for the election. An additional stipend of \$25 shall be paid to all precinct board members who work on election day that attend City-provided training. An additional stipend of \$25 will be paid to each Inspector who picks up their supplies from City Hall.

SECTION 6. That in all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

SECTION 7. That notice of the time and place of holding the election is given and the City Clerk is authorized, instructed, and directed to give further or additional notice of the election, in time, form, and manner as required by law.

SECTION 8. That the City Clerk shall certify to the passage and adoption of this Resolution, and enter it into the book of original Resolutions.

PASSED, APPROVED AND ADOPTED this 8th day of November, 2011.

Marsha McLean
MAYOR

ATTEST:

Sarah P. Gorman
CITY CLERK

DATE: 11/17/11

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF SANTA CLARITA)

I, Sarah P. Gorman, Esq., City Clerk of the City of Santa Clarita, do hereby certify that the foregoing Resolution was duly adopted by the City Council of the City of Santa Clarita at a regular meeting thereof, held on the 8th day of November, 2011, by the following vote:

AYES: COUNCILMEMBERS: Weste, Kellar, Ender, Ferry, McLean

NOES: COUNCILMEMBERS: None

ABSENT: COUNCILMEMBERS: None

Sarah P. Gorman 11/17/11
CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF SANTA CLARITA)

CERTIFICATION OF
CITY COUNCIL RESOLUTION

I, Sarah P. Gorman, City Clerk of the City of Santa Clarita, do hereby certify that this is a true and correct copy of the original Resolution No. 11-82, adopted by the City Council of the City of Santa Clarita, California on November 8, 2011, which is now on file in my office.

Witness my hand and seal of the City of Santa Clarita, California, this ____ day of _____, 20__.

Sarah P. Gorman, Esq.
City Clerk

By _____
Susan Caputo, CMC
Deputy City Clerk

RESOLUTION NO. 11-82

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SANTA CLARITA, CALIFORNIA, CALLING AND GIVING NOTICE OF
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SECTION 8. That the City Clerk shall certify to the passage and adoption of this Resolution, and enter it into the book of original Resolutions.

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Marsha McLean
MAYOR

ATTEST:

Sarah P. Gorman
CITY CLERK

DATE: 11/17/11

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF SANTA CLARITA)

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NOES: COUNCILMEMBERS: None

ABSENT: COUNCILMEMBERS: None

Sarah P. Gorman 11/17/11
CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF SANTA CLARITA)

CERTIFICATION OF
CITY COUNCIL RESOLUTION

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Witness my hand and seal of the City of Santa Clarita, California, this ____ day of _____, 20__.

Sarah P. Gorman, Esq.
City Clerk

By _____
Susan Caputo, CMC
Deputy City Clerk

RESOLUTION NO. 11-83

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
SANTA CLARITA, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS
OF THE COUNTY OF LOS ANGELES TO RENDER SPECIFIED SERVICES TO THE CITY
RELATING TO THE CONDUCT OF A GENERAL MUNICIPAL ELECTION
TO BE HELD ON TUESDAY, APRIL 10, 2012

WHEREAS, a General Municipal Election is to be held in the City of Santa Clarita, California, on April 10, 2012; and

WHEREAS, in the course of conduct of the election it is necessary for the City to request services of the County of Los Angeles; and

WHEREAS, all necessary expenses in performing these services shall be paid by the City of Santa Clarita.

NOW, THEREFORE, the City Council of the City of Santa Clarita does hereby resolve as follows:

SECTION 1. That pursuant to the provisions of Section 10002 of the Elections Code of the State of California, this City Council requests the Board of Supervisors of the County of Los Angeles to permit the County Election Department to prepare and furnish the following for use in conducting the election:

1. A listing of County precincts with number of registered voters in each, so City may consolidate election precincts into City voting precincts, and maps of the voting precincts.
2. A list of polling places and poll workers the County uses for their elections.
3. The computer record of the names and address of all eligible registered voters in the City in order that the City's consultant may:
 - a. Produce labels for vote-by-mail voters.
 - b. Produce labels for sample ballot pamphlets.
 - c. Print rosters of voters and street indexes.
4. Voter signature verification services as needed.
5. Make available to the City election equipment and assistance as needed according to state law.

SECTION 2. That the City shall reimburse the County of Los Angeles for services performed when the work is completed and upon presentation to the City of a properly approved bill.

SECTION 3. That the City Clerk is directed to forward without delay to the Board of Supervisors and to the County Election Department, each a certified copy of this resolution.

SECTION 4. That the City Clerk shall certify to the passage and adoption of this resolution.

PASSED, APPROVED AND ADOPTED this 8th day of November, 2011.

Marsha McLean
MAYOR

ATTEST:

Sarah P. Gorman
CITY CLERK

DATE: 11/17/11

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF SANTA CLARITA)

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NOES: COUNCILMEMBERS: None

ABSENT: COUNCILMEMBERS: None

Sarah P. Gorman
CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF SANTA CLARITA)

CERTIFICATION OF
CITY COUNCIL RESOLUTION

I, Sarah P. Gorman, City Clerk of the City of Santa Clarita, do hereby certify that this is a true and correct copy of the original Resolution No. 11-83, adopted by the City Council of the City of Santa Clarita, California on November 8, 2011, which is now on file in my office.

Witness my hand and seal of the City of Santa Clarita, California, this ____ day of _____, 20__.

Sarah P. Gorman, Esq.
City Clerk

By _____
Susan Caputo, CMC
Deputy City Clerk

RESOLUTION NO. 11-83

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SANTA CLARITA, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS
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WHEREAS, all necessary expenses in performing these services shall be paid by the City of Santa Clarita.

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SECTION 4. That the City Clerk shall certify to the passage and adoption of this resolution.

PASSED, APPROVED AND ADOPTED this 8th day of November, 2011.


MAYOR

ATTEST:


CITY CLERK

DATE: 11/17/11


STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF SANTA CLARITA)

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NOES: COUNCILMEMBERS: None

ABSENT: COUNCILMEMBERS: None


CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF SANTA CLARITA)

CERTIFICATION OF
CITY COUNCIL RESOLUTION

I, Sarah P. Gorman, City Clerk of the City of Santa Clarita, do hereby certify that this is a true and correct copy of the original Resolution No. 11-83, adopted by the City Council of the City of Santa Clarita, California on November 8, 2011, which is now on file in my office.

Witness my hand and seal of the City of Santa Clarita, California, this ____ day of _____, 20__.

Sarah P. Gorman, Esq.
City Clerk

By _____
Susan Caputo, CMC
Deputy City Clerk

RESOLUTION NO. 11-84

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
SANTA CLARITA, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES
FOR ELECTIVE OFFICE PERTAINING TO CANDIDATE STATEMENTS
SUBMITTED TO THE VOTERS AT AN ELECTION TO BE
HELD ON TUESDAY, APRIL 10, 2012

WHEREAS, Section 13307 of the Elections Code of the State of California provides that the governing body of any local agency adopt regulations pertaining to materials prepared by any candidate for a municipal election, including costs of the candidate's statement.

NOW, THEREFORE, the City Council of the City of Santa Clarita, California, does resolve as follows:

SECTION 1. GENERAL PROVISIONS. That pursuant to Section 13307 of the Elections Code of the State of California, each candidate for elective office to be voted for at an Election to be held in the City of Santa Clarita on April 10, 2012, may prepare a candidate's statement on an appropriate form provided by the City Clerk. The statement may include the name, age, and occupation of the candidate and a brief description of no more than 200 words of the candidate's education and qualifications expressed by the candidate himself or herself. The statement shall not include party affiliation of the candidate, nor membership or activity in partisan political organizations. The statement shall be filed, in typewritten form, in the office of the City Clerk at the time the candidate's nomination paper is filed. The statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. of the next working day after the close of the nomination period.

The statement of each candidate shall be printed in type of uniform size and darkness and with uniform spacing. Paragraphs will be printed in block style and may include bullet points. No underlining and no bold lettering will be permitted. Limited use of all capital letters may be considered.

SECTION 2. FOREIGN LANGUAGE POLICY

- A. Pursuant to the Federal Voting Rights Act, the City is required to translate candidates' statements into the following languages: Spanish.
- B. Pursuant to State law, the candidate's statement must be translated and printed in the voter's pamphlet in any language at the candidate's request.
- C. All translations shall be provided by Court-certified translators provided by the City's election supplier, Martin & Chapman.
- D. The City Clerk shall:

1. Translations:
 - (a) have all candidates' statements translated into the languages specified in (A) above.
 - (b) have translated those statements into the languages as requested by the candidate in (B) above.
2. Printing:
 - (a) print any translations of candidates who so request printing in the main voter pamphlet. The main voter pamphlet will be an English and Spanish pamphlet, also containing candidate statement translations in other languages if requested by the candidate.
 - (b) have all translations made available upon request in the office of the City Clerk.

SECTION 3. PAYMENT

A. Translations:

1. The candidate shall be required to pay for the cost of translating the candidate's statement into any required foreign language as specified in (A) and/or (B) above pursuant to Federal and/or State Law.
2. The candidate shall be required to pay for the cost of translating the candidate's statement into any foreign language that is not required as specified in (A) and/or (B) of Section 2 above, pursuant to Federal and/or State law, but is requested as an option by the candidate.

B. Printing:

1. The candidate shall be required to pay for the cost of printing the candidate's statement in English in the main voter pamphlet.
2. The candidate shall be required to pay for the cost of printing the candidate's statement in a foreign language requested by the candidate per (B) of Section 2 above, in the main voter pamphlet.
3. The candidate shall not be required to pay for the cost of printing the candidate's statement in a foreign language required by (A) of Section 2 above, in the main voter pamphlet.

The City Clerk shall estimate the total cost of printing, handling, translating, and mailing the candidates' statements filed pursuant to this section, including costs incurred as a result of complying with the Voting Rights Act of 1965 (as amended), and require each candidate filing a statement to pay in advance to the local agency his or her estimated pro rata share as a condition of having his or her statement included in the voter's pamphlet. In the event the estimated payment is required, the estimate is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements. Accordingly, the Clerk is not bound by the estimate and may, on a pro rata basis, bill the candidate for additional actual expense or refund any excess paid depending on the final actual cost. In the event of overpayment, the Clerk shall prorate the excess amount among the candidates and refund the excess amount paid within 30 days of the election.

SECTION 4. MISCELLANEOUS. The City Clerk shall comply with all recommendations and standards set forth by the California Secretary of State regarding occupational designations and other matters relating to elections.

SECTION 5. ADDITIONAL MATERIALS. No candidate will be permitted to include additional materials in the sample ballot package (voter's pamphlet).

SECTION 6. That the City Clerk shall provide each candidate or the candidate's representative a copy of this Resolution at the time nominating petitions are issued.

SECTION 7. That all previous resolutions establishing Council policy on payment for candidate statements are repealed.

SECTION 8. That this Resolution shall apply only to the election to be held on April 10, 2012, and shall then be repealed.

SECTION 9. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED, APPROVED AND ADOPTED this 8th day of November, 2011.

Marsha M. Lean
MAYOR

ATTEST:

Sarah P. Gorman
CITY CLERK

DATE: 11/17/11

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF SANTA CLARITA)

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AYES: COUNCILMEMBERS: Weste, Kellar, Ender, Ferry, McLean

NOES: COUNCILMEMBERS: None

ABSENT: COUNCILMEMBERS: None

Sarah P. Gorman
CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF SANTA CLARITA)

CERTIFICATION OF
CITY COUNCIL RESOLUTION

I, Sarah P. Gorman, City Clerk of the City of Santa Clarita, do hereby certify that this is a true and correct copy of the original Resolution No. 11-84, adopted by the City Council of the City of Santa Clarita, California on November 8, 2011, which is now on file in my office.

Witness my hand and seal of the City of Santa Clarita, California, this ____ day of _____, 20__.

Sarah P. Gorman, Esq.
City Clerk

By _____
Susan Caputo, CMC
Deputy City Clerk

RESOLUTION NO. 11-84

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SANTA CLARITA, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES
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The statement of each candidate shall be printed in type of uniform size and darkness and with uniform spacing. Paragraphs will be printed in block style and may include bullet points. No underlining and no bold lettering will be permitted. Limited use of all capital letters may be considered.

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1. Translations:

- (a) have all candidates' statements translated into the languages specified in (A) above.
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2. Printing:

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2. The candidate shall be required to pay for the cost of printing the candidate's statement in a foreign language requested by the candidate per (B) of Section 2 above, in the main voter pamphlet.

3. The candidate shall not be required to pay for the cost of printing the candidate's statement in a foreign language required by (A) of Section 2 above, in the main voter pamphlet.

The City Clerk shall estimate the total cost of printing, handling, translating, and mailing the candidates' statements filed pursuant to this section, including costs incurred as a result of complying with the Voting Rights Act of 1965 (as amended), and require each candidate filing a statement to pay in advance to the local agency his or her estimated pro rata share as a condition of having his or her statement included in the voter's pamphlet. In the event the estimated payment is required, the estimate is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements. Accordingly, the Clerk is not bound by the estimate and may, on a pro rata basis, bill the candidate for additional actual expense or refund any excess paid depending on the final actual cost. In the event of overpayment, the Clerk shall prorate the excess amount among the candidates and refund the excess amount paid within 30 days of the election.

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Marsha M. Lean
MAYOR

ATTEST:

Sarah P. Gorman
CITY CLERK

DATE: 11/17/11

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COUNTY OF LOS ANGELES) ss.
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NOES: COUNCILMEMBERS: None

ABSENT: COUNCILMEMBERS: None

Sarah P. Gorman
CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF SANTA CLARITA)

CERTIFICATION OF
CITY COUNCIL RESOLUTION

I, Sarah P. Gorman, City Clerk of the City of Santa Clarita, do hereby certify that this is a true and correct copy of the original Resolution No. 11-84, adopted by the City Council of the City of Santa Clarita, California on November 8, 2011, which is now on file in my office.

Witness my hand and seal of the City of Santa Clarita, California, this ____ day of _____, 20__.

Sarah P. Gorman, Esq.
City Clerk

By _____
Susan Caputo, CMC
Deputy City Clerk